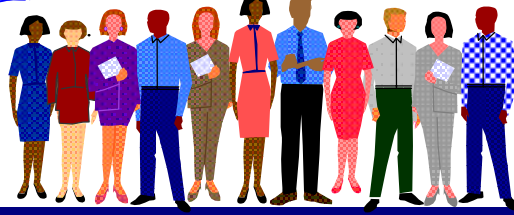


Personnel Issues & You



UPPS Newsletter 2003-5

May 1, 2003

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Local Tax Updates

Cumberland County (05-39) reinstated their local tax of .75% (three fourths) effective April 1, 2003.

Simpson County (05-95) established a local tax of 1.00% effective April 1, 2003. Employees who work in the city of Franklin in Simpson County will now be paying a total of 1.75%.

Wayne County (05-96) established a local tax of 1.00% effective May 1, 2003.

These local tax updates can also be found in the Payroll Manual updates.

Payroll Manual Updates On-Line

The Payroll Manual Updates are now available on-line. The updates for April are on the Personnel Cabinet's intranet website at <http://kygovnet.state.ky.us/personnel/paymanl/updates/updates.htm>.

The distribution list consists of all payroll officers within the agencies, which will allow each agency to ensure that the proper staff receives the changes. Please note that the Payroll Manual is not yet available on line. However, the updates being available on-line will expedite changes getting to the necessary people as well as eliminate printing costs considerably.

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Changes in Companies Authorized for Payroll Deduction

A new insurance company has been approved for payroll deduction. Vision Financial, reference number 1264, frequency 01,02,09 has been set up to offer life insurance. Also, Concord Heritage Life has been changed to American Heritage Life, reference number 1134 and Cybertek has been changed to Reassure America Life, reference number 1166. For a complete list of Insurance Companies Authorized for Payroll Deduction and Contacts, please go to the following web site: <http://kygovnet.state.ky.us/personnel/insco.doc>.

Agency Payroll and Personnel Staff List Updated

The list of Agency Payroll and Personnel Staff has been updated and the revised list is available on the Personnel Cabinet's intranet website at <http://kygovnet.state.ky.us/personnel/paypers.doc>. Please notify Kim Hatter by phone at 502-564-6464 or by e-mail at kimberly.hatter@mail.state.ky.us when changes need to be made to this list.